Canvas Tile Creation Policy

As George School's standard learning management system (LMS), Canvas serves as a central hub for organizing content for academic courses. Its powerful features help facilitate the exchange of ideas and information among the members and leaders associated with courses housed within the Canvas framework. For Canvas to serve as a user-friendly LMS, it is essential for students to access information that is relevant and focused.

With these goals in mind, the Advisory Committee on Technology (ACT) has established the following parameters to help guide the approval of new Canvas course tiles that are outside the realm of standard academic courses. After determining that a request for a new Canvas tile meets the base-level requirements, please discuss the request with your academic department head (where applicable) and set up a conversation with the Academic Technology Integrationist (ATI).

If the ATI is in support of the request, the ATI will discuss the request with the Director of Technology. If additional faculty and student input would be useful, the request may also come to ACT for discussion either in person or electronically. The ATI will be the point person for communication regarding the status of the request, and he will get back to the requestor as soon as practical.

Base-level requirements for approval of a new Canvas course tile request:

- Each member of the Canvas course has a George School Canvas account.
- The members are a unique grouping of individuals.
- The content within the course tile will be shared with a significant number of students.
- Canvas course-specific features such as assignments or discussion boards will be utilized.

Other considerations:

- Important events or due dates will be assigned with some regularity.
- The faculty member(s) in the course will manage the course enrollment and content.